

COMPENSATION BOARD DOCKET #23/08

February 23, 2023

307-23-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	February 23, 2023 - Officers request one-time transfers from Temporary Funds to the Office Expense budget category.		\$262,064.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
485	307	Blue Ridge Regional Jail	2/17/2023	Temporary	Office expense	\$209,828.23	\$150,000.00
730	307	Petersburg City	2/3/2023	Temporary	Office expense	\$112,064.00	\$112,064.00
		Totals				\$321,892.23	\$262,064.00

KING WILLIAM COUNTY	SHERIFF	<p>2-16-2022 Officer requests, in accordance with §15.2-1606 and 15.2-1636.14, to reimburse King William County for defense counsel expenses paid to Thompson McMullan in the amounts of \$1,411.49 for legal representation of Sheriff J.S. Walton in the ongoing civil case of Virginia Animal Owners Alliance v. Jason S. Miyares, et al, Case No. 22-00450.</p> <p>Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.</p>	\$1,411.49	The Compensation Board approved reimbursement of \$1,411.49 for expenses incurred in accordance with §15.2-1606, Code of Virginia.
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307-23-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	SHERIFFS/ SUPERINTENDENTS	February 22, 2023 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
001	307	Accomack	02/08/2023	Vacancy Savings	Office Expense	\$151,826.31	\$151,826.31
023	307	Botetourt	1/26/2023	Vacancy Savings	Temporary	\$98,278.33	\$98,278.33
175	307	Southampton	2/17/2023	Vacancy Savings	Temporary	\$197,640.95	\$55,000.00
175	307	Southampton	2/17/2023	Vacancy Savings	Office Expense	\$0.00	\$75,000.00
183	307	Sussex	2/2/2023	Vacancy Savings	Office Expense	\$56,676.96	\$57,676.00
405	307	Albemarle-Charlottesville Regional Jail	2/13/2023	Vacancy Savings	Temporary	\$141,970.76	\$141,970.76
410	307	Northwestern Regional Jail	2/14/2023	Vacancy Savings	Temporary	\$45,000.27	\$25,000.27
410	307	Northwestern Regional Jail	2/14/2023	Vacancy Savings	Office Expense	\$0.00	\$20,000.00
425	307	Central VA Regional Jail	2/15/2023	Vacancy Savings	Office Expense	\$18,631.40	\$18,631.40
450	307	Rappahannock Regional Jail	2/14/2023	Vacancy Savings	Temporary	\$235,734.25	\$235,734.25
455	307	Western Tidewater Regional Jail	2/13/2023	Vacancy Savings	Office Expense	\$62,986.22	\$62,986.22
460	307	Pamunkey Regional Jail	2/23/2023	Vacancy Savings	Temporary	\$45,820.02	\$45,820.02
465	307	Riverside Regional Jail	2/14/2023	Vacancy Savings	Office Expense	\$634,484.20	\$634,484.20
470	307	Virginia Peninsula Regional Jail	2/15/2023	Vacancy Savings	Office Expense	\$150,962.43	\$150,962.43
475	307	Hampton Roads Regional Jail	2/23/2023	Vacancy Savings	Office Expense	\$329,468.72	\$329,468.72
480	307	New River Valley Regional Jail	2/14/2023	Vacancy Savings	Office Expense	\$317,900.14	\$317,900.14
485	307	Blue Ridge Regional Jail	2/17/2023	Vacancy Savings	Office Expense	\$316,457.25	\$316,457.25
491	307	Southside Regional Jail	2/21/2023	Vacancy Savings	Office Expense	\$28,954.44	\$28,954.44
492	307	Southwest VA Regional Jail	2/13/2023	Vacancy Savings	Temporary	\$185,771.51	\$130,000.00
492	307	Southwest VA Regional Jail	2/13/2023	Vacancy Savings	Office Expense	\$0.00	\$55,771.51
493	307	Middle River Regional Jail	2/14/2023	Vacancy Savings	Temporary	\$377,204.11	\$73,824.00
493	307	Middle River Regional Jail	2/14/2023	Vacancy Savings	Office Expense	\$0.00	\$99,896.40
494	307	Western Virginia Regional Jail	2/21/2023	Vacancy Savings	Office Expense	\$98,417.23	\$98,417.23
495	307	Meherrin River Regional Jail	2/13/2023	Vacancy Savings	Office Expense	\$352,423.04	\$352,423.04
496	307	RSW Regional Jail	2/23/2023	Vacancy Savings	Office Expense	\$125,232.76	\$125,232.76
650	307	Hampton City	2/17/2023	Vacancy Savings	Office Expense	\$219,521.20	\$219,521.20
710	307	Norfolk City	2/6/2023	Vacancy Savings	Temporary	\$293,601.20	\$135,261.19
770	307	Roanoke City	2/15/2023	Vacancy Savings	Temporary	\$77,018.67	\$77,018.67
810	307	Virginia Beach City	2/21/2023	Vacancy Savings	Office Expense	\$128,010.55	\$128,010.55
		Totals				\$4,689,992.92	\$4,261,527.29

772-23-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
KING WILLIAM COUNTY	COMMONWEALTH'S ATTORNEY	2-7-2022 Officer requests, in accordance with §15.2-1606 and 15.2-1636.14, to reimburse King William County for defense counsel expenses paid to Thompson McMullan in the amounts of \$519.00 for legal representation of Matthew R Kite, Commonwealth's Attorney, in the ongoing civil case of Virginia Animal Owners Alliance v. Jason S. Miyares, et al, Case No. 22-00450. Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.		\$519.00	The Compensation Board approved reimbursement of \$519.00 for expenses incurred in accordance with §15.2-1606, Code of Virginia.
PETERSBURG CITY	COMMONWEALTH'S ATTORNEY	1-24-2022 Officer requests to transfer Vacancy Savings to equipment to fund the following equipment items. Officer states the locality agrees to fund the difference between the total cost and the stressed cost of the equipment. Officer states their understanding that equipment must be reimbursed no later than the May reimbursement request.		\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget. The Compensation Board notes that equipment funds must be requested for reimbursement no later than the May, 2023 payroll reimbursement request.

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
730	Petersburg City	CPU	1	\$1,542.14	\$1,542.14	1	\$1,542.14	\$1,542.14	\$1,480.45
730	Petersburg City	Monitor	1	\$529.16	\$529.16	1	\$529.16	\$529.16	\$507.99
730	Petersburg City	Printers	2	\$481.82	\$963.64	2	\$481.82	\$963.64	\$925.09
730	Petersburg City	Server	1	\$5,919.55	\$5,919.55	1	\$5,919.55	\$5,919.55	\$5,682.77
730	Petersburg City	Laptops	2	\$1,200.00	\$2,400.00	2	\$1,200.00	\$2,400.00	\$2,304.00
	Petersburg City Total				\$11,354.49			\$11,354.49	\$10,900.30

772-23-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEY	2-3-2023 Officers request a one-time transfer of accumulated Vacancy Savings to Temporary Funds.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
650	772	Hampton City	2/3/23	Vacancy Savings	Temporary	\$37,737.31	\$37,737.31
730	772	Petersburg City	2/10/23	Vacancy Savings	Temporary	\$32,260.52	\$32,260.52
		Totals				\$69,997.83	\$69,997.83

REGULAR DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NELSON COUNTY	COMMONWEALTH'S ATTORNEY	<p>2-8-2023 The Deputy Commonwealth's Attorney, requests Emergency Temporary Funds at \$16,780.80 to fund a part-time attorney during the time the Commonwealth's Attorney is on Active Military Duty, effective January 19, 2023, to June 30, 2023. The anticipated return date of the Officer is September 30, 2023.</p> <p>While on active duty, the Commonwealth's Attorney does not lose his office and continues to be paid as the elected office holder. The Attorney has delegated responsibilities for management of office duties to his chief deputy in his absence.</p> <p>The Emergency Temporary funds are calculated at \$45.60 per hour, times 16 hours per week, times 23 weeks = \$16,780.80.</p> <p>Staff notes: this office has the elected officer (out on Active Military Duty) and two full-time Assistant Commonwealth's Attorney positions, is Ranked 22nd for Staffing Standards Attorney position need, is due 1 additional Assistance Commonwealth's Attorney FTE position and is in 36.83% of Need</p>	\$16,780.80	The Compensation Board approved one-time temporary salaries funding in the amount of \$16,781 based upon the unique circumstances stated by the officer and current staffing standards need and rank, for the period of January 23, 2023 through June 30, 2023. This amount is based upon the request of the officer, which falls just under a maximum that would be calculated using the entry level salary for an Assistant Commonwealth's Attorney III classification of \$79,267/\$38.11 per hour for 20 hours per week for 23 weeks.

772-23-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEYS	February 22, 2022 Officers request an exception to the Substitute Prosecutor expense reimbursement policy for expenses submitted more than 60 days following the conclusion of the case, or expenses incurred of greater than \$750 over more than one trip.		\$137.53	Approved as a one-time exception to policy, based upon the specific conditions stated by the officers.

FIPS	Office	Locality	Prosecutor	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
650	772	Hampton	F. Jefferson James	6/13/2022	Tre-quan Nunnally	\$31.01	> 60days after case end
037	772	Charlotte	Alexander Goodman	12/4/2020-5/18/2022	Derrick Thompson	\$1,964.34	\$750> in more than 1 trip
037	772	Charlotte	Morgane M. Harper	10/14/2021-5/18/2022	Derrick Thompson	\$1,297.17	\$750> in more than 1 trip
027	772	Buchanan	Jill K. Lawson	7/20/2022	Luke Hayes	\$88.75	> 60days after case end
041	772	Chesterfield	Alexander Goodman	9/30/2021-6/2/2022	Arthur Cole	\$154.57	> 60days after case end
570	772	Colonial Heights	Justin W. Witt	9/15/2021-6/7/2022	Cody Early	\$281.99	> 60days after case end
		Total				\$3,817.83	

773-23-08: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RAPPAHANNOCK COUNTY	CIRCUIT COURT CLERK	February 7, 2023, Acting Officer requests additional Temporary Funding in the amount of \$16,471.13. This is equivalent to the current salary of position 00002 DCII budgeted at \$39,930 from February 1, 2023, to June 30, 2023. The election will be held on November 7, 2023. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00002 DCII is not vacant during the period in which I am the Acting Circuit Court Clerk, and consequently funds cannot be transferred from this position.		\$0.00	Approved at no additional cost to the Compensation Board.

773-23-08: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ROANOKE COUNTY	CIRCUIT COURT CLERK	February 7, 2023, Acting Officer requests additional Temporary Funding in the amount of \$25,094.17. This is equivalent to the current salary of position 00002 CDCI budgeted at \$60,226 from February 1, 2023, to June 30, 2023. The election will be held on November 7, 2023. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of \$24.2-226 and 228 is that position 00002 CDCI is not vacant during the period in which I am the Acting Circuit Court Clerk, and consequently funds cannot be transferred from this position.		\$0.00	Approved at no additional cost to the Compensation Board.
TAZEWELL COUNTY	CIRCUIT COURT CLERK	February 8, 2023, Acting Officer requests additional Temporary Funding in the amount of \$27,162.92. This is equivalent to the current salary of position 00002 MCDCl budgeted at \$65,191 from February 1, 2023, to June 30, 2023. The election will be held on November 7, 2023. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of \$24.2-226 and 228 is that position 00002 MCDCl is not vacant during the period in which I am the Acting Circuit Court Clerk, and consequently funds cannot be transferred from this position.		\$0.00	Approved at no additional cost to the Compensation Board.

771-23-08: COMMISSIONERS OF THE REVENUE

NONE.

774-23-08: TREASURERS

NONE.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET					
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #23/07.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are Thursday, March 30, 2023 at 11:00 a.m. and Thursday, April 27, 2023 at 11:00 a.m.	N/A	Confirmed.
3.	BUDGET HEARING	COMPENSATION BOARD	The annual Compensation Board Budget Hearing is scheduled for Tuesday, April 11, 2023 at 10:00 a.m.	N/A	Noted.
4.	TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	<p>Collections: FY23 collections for July through January totaled \$3,307,411.41, a decrease of 35.29% compared to the same period of collections in FY22.</p> <p>Expenditures: FY23 year-to-date Clerks' expenditures through 2/22/2023 totaled \$2,419,802.08 or 23.52% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections to date, FY23 TTF total collections would be approximately \$5.67 million, a decrease of 31.10% compared to FY22 collections.</p>	N/A	Noted.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #23/08
February 23, 2023**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: February 23, 2023
Time: 11:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
Craig Burns, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)

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